



## Vermillion River Watershed Joint Powers Organization

4100 200<sup>th</sup> Street, Suite 103, Farmington, MN 55024, 952.891.7000, Fax 952.891.7588

### Pre-Application Project Information

The Vermillion River Watershed Joint Powers Organization (VRWJPO) is administering the permitting for construction projects and land disturbance activities in this city or township. A watershed and land disturbance permit must be obtained from the VRWJPO **before** submitting an application to the local planning commission for a city or township building permit or another permit.

For questions about VRWJPO permitting, please contact:

Jeff Dunn, Water Resources Engineer  
[jeff.dunn@co.dakota.mn.us](mailto:jeff.dunn@co.dakota.mn.us)  
(952) 891-7140

#### Determine If a Permit Is Required: Provide Information to the VRWJPO

VRWJPO staff can answer questions about whether a permit is needed via phone or email. Email is preferred so that drawings, site plan, or other information can be sent. VRWJPO staff attempt to make determinations within five business days on permit requirements.

Please provide, and be prepared to discuss, the following information:

- Your contact information (name, phone number, email address, and mailing address).
- The location of your proposed project (address, section or ¼ section, and/or nearby roads and waterbodies).
- Description of your proposed project, including but not limited to:
  - What are you planning to do?
  - How much land will be disturbed?
  - What is the location of project relative to the parcel boundaries or waterbodies?
  - What is the timeframe for completion of the project?
  - Are you using a contractor or doing the work yourself?
  - Does the project make over 1 acre of new impervious (roofs, pavement, gravel)?
  - Do you anticipate other environmental permits are needed (wetlands, MPCA construction stormwater for sites over 1 acre, etc.)?

Information above, for permitting review, can be provided on one site figure.

**The Dakota County GIS Mapping tool** can be useful in making a site figure:

<http://gis.co.dakota.mn.us/dcgis/>

Please refer to the back of this sheet for more information and an example map.

### Sites Requiring Permits

Sites disturbing more than one acre of land through construction/land disturbing activities, and that meet at least one of the following criteria, may require a permit for erosion and sediment control (per section 8 of the VRWJPO Rules):

- Land disturbing activities on slopes greater than six percent.
- Greater than 100 cubic yards of imported or stockpiled material.
- New public or private roads or driveways greater than 125 feet in length.
- Land disturbing activities greater than 10,000 square feet of land if commercial, industrial, or recreational use development.
- Filling, draining, or altering of natural or artificial stormwater storage, retention, or watercourses.
- Land disturbing activities located within 150 feet of wetlands identified on or adjacent to the land disturbing activities.
- Land disturbing activities that could reasonably be expected to deliver sediment to adjacent properties, wetlands, or water resources.

### Example Project Map Made Using County Mapping Website



### If a Permit Is Required

The VRWJPO application form and other relevant forms should be completed. VRWJPO staff can provide the application or the application may be available in the city or township office along with the building permit application forms you will need to complete.

Application forms and the governing VRWJPO Standards and Rules are located at:  
<http://www.vermillionriverwatershed.org/get-involved/regulations-policies/>

- The VRWJPO application contains permit review timeframes as some activities may require VRWJPO Board approval at an official meeting.
- VRWJPO staff can assist homeowners with erosion control plans showing placement of erosion and sediment control measures (like silt fence) for smaller sites.
- Larger and more complex sites may require submittal of full construction plans, stormwater modeling, or other information, to obtain a permit (see the VRWJPO Rules for more info).